



MIDDLE ATLANTIC SWIMMING

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Middle Atlantic - BOARD of DIRECTORS Meeting Minutes

Monday, January 12, 2009
Middle Atlantic Office, New Castle, DE

ATTENDANCE:

Mike Seip – General Chair
Fred Frank – Admin V-Chair
Matt Sprang – Age-Group Co-chair
George Breen – At-Large
Cherita Gentilucci – MA Office

Burt German - Finance V-Chair
Fred Killian – Secretary
John Carroll – At-Large
Brad Bowser – Tech Planning

PARTICIPATING via Conference:

Mike Gobrecht – Senior Co-chair
Greg Fastrich – Coach
Dale Petranech – Treasurer

Ruth Ann Joyce – Safety Co-chair
Stephanie Rozick – Senior Co-chair

Not Present:

Dan Sullivan – Operations
Erik Posegay – Age-Group Co-chair
Patric Mills – Safety Co-chair

Stu Kukla - Coach
John McGinley - Athlete rep

Call to order:

The meeting was called to order @ 7:02 pm by Mike Seip, General Chair.

Announcements:

- Fred Killian announced that a clinic for new officials will be held at the Univ of Delaware on Sunday, January 18 beginning at 9:30 am (prior to a mini-meet hosted by TD.)

Agenda:

Several items requested to be added to the Agenda:

- report on recent Review Board hearing.
- request by PAAC to change dates of their February meet.
- add proposed policy on swimmers aging-up prior to JOs.
- allocation of Travel Assistance Funds to specific meets.
- Outstanding Service Award nomination

Motion to accept amended Agenda; motion passed.

Minutes:

Motion to accept minutes of the November Board meeting, as issued. Motion passed.

Elections and Appointments

- o A table of Board positions to be elected in 2009 was distributed. Ruthann Joyce was appointed Chair of the Nominating Committee. Mike urged other Board members to participate and provide candidates to the committee. Nominees for Athlete positions remains a concern.

Officer and Committee Reports:

- 1) Convention reports have been submitted by most attendees; those not submitting a report are Breen, Petranech, Gobrecht, Carroll and M Brooks. Mike stressed that it was important for everyone to provide a report, and urged that they be more comprehensive in future years.
- 2) Registration (C Gentilucci) – is currently approx 900 athlete members above same time last year. Increase may be partially due to improved registration efficiency in the office. Club registrations are 103, which is lower than last year.
- 3) Senior (M Gobrecht) –the new Graham Aquatic Center at the York (Pa) YMCA was selected as the site for the SC Senior Champs. The contract was reviewed by Finance; requested adjustments in the fee for a Daktronics operator and waiver of the swimmer surcharge were made. Motion to approve York Y as the meet site - passed. The meet info should be posted within next few days.

The meet will be run using procedures as close to USA Swimming National Champ format as is practical. Swimmers will be limited to one bonus event; that limit and the use of 8-lanes (vs 6-lanes at PSU) should make the meet more manageable compared to last year.

- 4) .MA Annual HofD meeting (F Frank) – tentative plans are to hold meeting on the scheduled June 8 (Monday) evening with two concurrent sessions for Meet Directors / Coaches from 6-7 pm, followed by the House of Delegates meeting at 7:00 pm. A committee has been identified to further plan the meeting, but has not met. There was discussion on how to attract – or require- attendance at the meeting. It was decided that a policy requiring mandatory attendance be developed and presented at this year's meeting with implementation for the 2010 meeting. UMLY is considered to be the probable location; Fred will contact Glen Neufeld to confirm the arrangements.
- 5) LEAP (M Seip) – the Board session to review/respond to the LEAP report will be scheduled for Wednesday, April 8 from 9:00-5:00 at the Integrated Health Center in Allentown. Mike will work with Cherita to complete arrangements for the session and provide the necessary information.

Treasurer's Report:

- Dale reported that the audit is underway and a report is expected within the next week. He also reported that an extension had been filed for the IRS 990 report.
- Burt reported that a reserve account to support the Travel Assistance budget will be established after the final report for last fiscal year is available.

Unfinished Business:

- 1) MA Policies – surcharge for paper meet entries. Tech Planning proposal was modified as follows:
6.1.3.3g At their discretion, a Club may impose a \$15 per swimmer processing fee for all manual (i.e., non-electronic) entries to a club-hosted meet, regardless of whether said swimmer is from a team or is an 'unattached' swimmer. The processing fee may be increased up to an additional \$25 per swimmer when the entry is from a team submitting five or more individual swimmers by manual entry. The amount of any such processing fee must be stated in the Meet Information. Clubs are encouraged to offer 'TM Lite' (from HyTek) as an alternative entry method for teams or individuals not having other electronic means to enter a meet.

Motion to adopt the modified policy was passed. To be added to MA Policy Manual.

- 2) MA Policies – Meet Information submission. Tech Planning proposed increasing the fine for late submission of meet information to \$25/day, with the information due 90 days after the bidders meeting. During discussion, it was determined that the policy manual does not specify the time for submission of meet information and/or sanction requests. (Those dates were included only in the information sent to clubs prior to the bid meeting.) Accordingly, motion that *'With regard to SC meets bid and agreed at the annual 'bidders meeting' and approved on a SC meet schedule by the Board no later than the June meeting (i.e., Board or House), the Meet Information shall be due to*

the MA office by August 1. Meet Information provided after that date shall incur a fine of \$25 per day late. Motion passed.

With regard to meets on the Long Course schedule, motion that *'Bids for meets on the summer LC schedule shall be submitted to Technical Planning by the prior December 1 and the LC schedule shall be approved by the Board at its January meeting. Meet Information shall be due to the MA office by February 15; information submitted late shall incur a fine of \$25 per day late.'* Motion passed.

The above motions shall be added to the MA Policy Manual in appropriate form and location.

- 3) MA Policies – Sanctioned Intra-squad meets. Tech Planning proposal was modified and motion to adopt as follows:

6.1.3.2c Clubs wanting to sanction an Intra-Squad meet must present such meet at the 'bidders meeting' and have said meet listed on the SC schedule. There shall be a \$25 per day Sanction fee, and the club shall pay an \$.80/splash rebate fee to MA. Requests to sanction an Intra-squad meet after the bidders meeting will be granted only if there are no other sanctioned MA meets on the same weekend.

Motion passed. Subsequent discussion suggested that a similar policy might be necessary with regard to sanctioned dual meets between MA clubs. Tech Planning will consider this issue.

- 4) Long Course schedule – updated proposed LC schedule reviewed, with new meets added on May 2-3 (GPAC) and June 6-7 (WSY). The LAC hosted meet on July 10-12 will be at Ephrata, and LAC proposes that meet as a 'Last Chance' meet for JOs. There should be no host/location for the JO meet on the July 18 weekend. Motion made to approve the 2009 LC schedule (attached) without specifying the host or location for the JO meet. Motion passed.

Motion made that the LC Junior Olympic meet be put out for bid. Age-group agreed to prepare a 'bid request' that would be reviewed electronically by the Board before issue; the bid request will attempt to describe a favorable benefit for both MA and the meet host. Motion passed.

Motion made that entries from the July 10-12 LAC meet would NOT be accepted into the JO meet on the following weekend; entries from the LAC meet would be accepted to the Senior Champs meet the weekend after JOs. Motion passed.

Motion to give LAC the option to move their meet to the previous (July 4) weekend in order to have times from the LAC meet be accepted into JOs. Motion died for lack of a second.

- 5) Employee reviews (M Seip). Employee reviews have not been conducted, as provided at the last meeting. Mike appointed Fred Frank, Burt German and Fred Killian to follow up on this item.
- 6) John Carroll reviewed a summary of meets eligible for travel assistance, and the allocation of funds for those meets. Budget was previously approved – no further action necessary.
- 7) Policy proposal regarding aging of swimmers prior to JOs (F Killian) – no further discussion as it was deemed not to be an issue at this time.

New Business

- 1) Proposed SC schedule – Brad Bowser presented a tentative alignment with projected meets listed by month (not weekly.) Comments were received – TP will have revised plan for next meeting.
- 2) Waiver of splash fee for BRY distance meet. Possibility of waiving the splash fee was raised when BRY agreed to take this meet on short notice, and expected low revenue. Post-meet information has not been provided – no action. (Subsequent to the meeting, BRY submitted the reports on the meet and showed a small profit after paying the rebates. They agreed to no further action.)
- 3) Dale Petranec – reported on a recent Review Board action that resulted in a coach being put on MA probation for two years.
- 4) Burt German reported that a group that is interested in building a pool in Chester had contacted him. They would like to meet with Middle Atlantic. Burt will follow-up and try to include a representative from USA Swimming at the meeting. George Breen and Mike Seip will participate.

- 5) Cherita asked for nominations for the MA Outstanding Service award. Mike appointed Matt Sprang and Dale Petranech to come up with a nomination.
- 6) Due to a conflict at Parkland HS, PAAC asked to move their Feb 14-15 A/BB/C meet to the following weekend. As there are already four meets on each of the following two weekends, the request was denied.

Other:

The Middle Atlantic Handbooks printed in the fall have not been 'sold', as hoped. Since much of the information is timely, it was moved/passed to distribute the remaining Handbooks at 'no charge' at upcoming meets, including the Elite Meet.

The next meeting is the Board of Directors meeting scheduled for February 9, 2009 at 7:00 pm – tentatively scheduled to be conducted via conference call.

Meeting adjourned at 9:43 p.m.

Respectfully submitted,
Fred Killian, Secretary