

Meet and Safety Directors' Certification Program

- **General**
 1. **Meet Director and Safety Director Packets will be sent to all Meet Host Clubs prior to the start of each Short Course season.**
 2. **The Sanction Request Form for each Meet must include the name of a certified Meet Director and Safety Director who will be responsible for that Meet.**
 3. **The MA Office will maintain a list of certified Meet Directors and Safety Directors. The list will also be posted on the MA website.**

- ♦ **Certification**
 1. **Initial Certification requires that each individual pass the MA Meet Director or Safety Director test, and work with a certified Meet Director/ Safety Director for two (2) MA sanctioned meets. A "Meet Certification Form" must be completed for each Meet worked during this initial period. Upon satisfactory completion and approval by the Admin Chair, Directors will be certified for a two-year period from the date of issue of a certification card. During this initial two-year period, each Director is required to serve as the Meet/ Safety Director for three (3) club-hosted sanctioned meets or one (1) MA-hosted meet to maintain certification.**
 2. **Re-certification following the initial period will be for two years. During every subsequent two (2) year period, you must serve as the Meet/Safety Director for either two (2) Club-hosted sanctioned meets, or one (1) MA-hosted meet to maintain certification.**
 3. **All re-certifications are subject to review by the Admin Chair.**

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