

Middle Atlantic Swimming
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**Middle Atlantic
Board of Directors Meeting Minutes
Monday, September 22, 2003
7:00 p.m.
Middle Atlantic Office**

ATTENDEES:

George Breen – General Chair	Cherita Gentilucci – Staff
Kip Hein – Age Group Vice Chair	Mike Ramone - Safety
Mike Seip – At Large	Sid Cassidy – Sr. Coach Rep
Dale Petranec – Treasurer	John Carroll – Tech Planning
Fred Killian – Admin. & Officials Chair	Tom Southmayd – Senior Chair
Fred Frank – Operations Vice Chair	Pam Dogger - Secretary

Call to Order:

The meeting was called to order @ 7:10 p.m.

Announcements:

\$35.00 donation to Claymont Fire Company – Thank you note received.
Officials Chair Workshop to be held in Colorado Springs in October.

Agenda:

Approved.

Additions:

- 1) Travel Budget – Proposed Destination Awards
- 2) Surcharges
- 3) Policy Manual – Resolution

Minutes:

Moved – Seconded – Approved as presented

Treasurer's Report:

Points of Discussion:

- 1) 2001 and 2002 audit in for the first part of August. Still waiting for Finance Committee to meet and review.
- 2) Due another audit this year by end of 2003. Anna Schwartz is available and agreed to do it in a timely fashion. 990 based information in report will be due the 1st of December.
- 3) Should start thinking about budget now for next year.
- 4) Audit should be presented at November House of Delegates meeting.
- 5) Recommendations of audit to receive a monthly statement of checking account.

- 6) Cherita is separating deposits. Registrations are being deposited separately from all other fees and when meet rebates come in, they also will be deposited separately.
- 7) Not a real balance as to what is on paper and the books as of yet.
- 8) Kim S. and Cherita – working on cut-off points, et cetera, so that deposit statements will accurately reflect what is going on in the office.
- 9) There are three different places detailing in the books what is coming in for registration. Kim also has detailed records of what she has done.
- 10) Summer Zones - \$30 cost; \$17 income. Did not make money on Summer Zones. Need to start looking at budget for 2004.
- 11) Summer JO's pool rental not yet included in figure on report. Invoice just came in.
- 12) Tom S. – Keep a folder for all the commitments like contracts, and at the end of the year, check it and anything over \$1000.00, have it accrued and put in budget as a cost for next year.
- 13) \$900 under Olympic Trials in report is misallocated. That is travel.

Treasurer's Report accepted and approved as presented.

Unfinished Business:

Points of Discussion:

- 1) **Policy Manual** – Change in scratch procedure to allow a replacement swimmer on a declared false start at finals in prelim/finals meet format. Recommendation from Officials Committee: Allow a declared false start, provided the swimmer is there. They must be at finals; coach cannot do it just on the basis that the swimmer did not come back. Amend Scratch Policy to allow an alternate to then be moved into that position.

Declared false start must be declared before the start of the event, which would allow an alternate to be moved in.

At the point that the first gun goes off at the first heat, there cannot be a declared false start at that point.

No vote taken. – Will present at November meeting.

- 2) **Resolution** – The position of Membership/Registration Coordinator shall be considered to be a non-voting position in all matters before the MA Board of Directors and House of Delegates.

Moved, seconded, approved as presented

- 3) **Reimbursement for airport parking**

Points of Discussion:

- 1) Up the per diem to \$35.00
- 2) Find out what medium cost for long-term parking is at airports and cap it at that. Not to exceed.
- 3) Stipend amount that can be justified and allow office to distribute it appropriately.
- 4) Have a real number that can be budgeted and adhered to based on the receipts that are turned in. If you are under the budget, everybody gets 100%. If you are over the budget, you might only get 80%.

- 5) Take the parking sticker amount away. Include it in per diem rate.
- 6) Give \$40.00 for parking. If you can make it on \$40.00, that's \$5.00 a day for 8 days; \$6.00 a day for 7 days, et cetera.
- 7) Volunteers should not have to dip into their own pocket.
- 8) Reimbursement for 2003 needs to be looked at to make it retroactive.
Will begin 2004.

No vote taken – Research for next meeting

Elections & Appointments:

Pam Dogger - Secretary

New Business:

USAS Convention Report:

Points of Discussion:

- 1) **National Junior Team** – Tricia Weaner and Rory Connell heading off to Australia. This meet in future years will be held in Maui, Hawaii and is going to include Open Water, starting in January 2005.
- 2) Historic change – picking off of a pool meet for an Open Water World game. Trying to integrate the two activities.
- 3) Open Water meets will be held in Ft. Myers, Florida, June 2 (5K), June 4 (10K) and June 6 (25K) From this, USA Swimming will select five of the six to swim in Abu Dabhi, United Arab Emirates World meet.
- 4) **Water depth:**
In pools with water depth less than 4' at the start end, swimmer must start from within water.
 - a) Should this be put in meet packets?
- 5) Any swimmer who comes into meet without a coach has to be under the supervision of a certified coach at the meet.
 - a) Need to develop a policy
 - b) How far to go in enforcing this?
 - c) Insurance regulations already require this, but it has never been put in rule books before.
- 6) **Spring Nationals** meet time standards have been relaxed. Reverts back to a quicker standard in summer.
 - a) How will this have an impact on budget?
- 7) **Club Excellence Program**
Should encourage people within LSC that fit that mold. Thousands of dollars to be awarded. Many MA clubs aren't participating.
Similar version called Club Recognition Program. Will not have as many dollars connected to it, but will have other incentives.

Officer & Committee Reports:

Kip Hein - Age Group

Points of Discussion:

- 1) **Camps** - LSC is allowed to run 4. Coaches are paid for. Will not cost LSC money.

Day camps.

Not a drop-and-run camp; parents will participate in activity.

Looking at: 10 & U camp

All boys camp 11 -14

All girls camp 11 – 14

15 & over camp

Task Force is sending in ideas by October 15th.

Needs something put on Web.

- 2) **Technical Planning Committee Minutes**

- a) Travel Destination Awards.

This year budget is balanced. A little higher than previous year but basically everything is the same. Maybe \$50.00 higher on some.

- b) Summer Nationals. Swimmers that attend summer nationals only, will get first consideration on the \$10,000 budget that is in. After they receive full amount, the rest will be divided up among swimmers that also attend Olympic Trials.

Trial swimmers who also attend Nationals, will be part of the first round of \$100.00 bonus. After that, the money is divided equally.

- c) Travel Open Water

George questioned if a person qualifies in a 50 breaststroke, does that requalify for open water meet?

Rules say you have to meet 18 minutes for 1500 for men, and 19 minutes for women.

Are the standards for the MA Sectional travel more or less than that?

- d) Travel adapted – no comment

- e) Surcharge – the following policy will be recommended to MA Board for adoption:
Surcharge to be considered only for long course meets (winter/summer)

Technical Planning Committee Minutes

Travel - moved, seconded and approved as presented

Policy – moved, seconded and approved as presented

- 3) **Web Site**

Points of Discussion:

- a) Currently being maintained by ALL STAR Web Design

2003 cost - \$4,800

2004 cost - \$8,000

- d) Let's get 3 companies to give price quotes to compare
- e) Database information is costly. Starting this year, every single time will be in National Database. Is there a need to keep it in MA database?

4) Emergency Board Meeting:

October 15, 2003

7:00 p.m. at MA Office.

Adjournment:

The meeting adjourned at approximately 9:05 p.m.

Respectfully submitted,
Pam Dogger, Secretary