



500 Creek View Road, Suite 101, Newark, DE 19711

302-861-6760

[www.maswim.org](http://www.maswim.org)

[office@maswim.org](mailto:office@maswim.org)

## **BID INFORMATION**

- This bid packet includes information on each Championship meet that Middle Atlantic Swimming conducts throughout a one-year period.
- All clubs submitting bids for MAS Championship Meets shall be current MAS Club Members in good standing with MAS and USA Swimming.
- Short Course Middle Atlantic Swimming Championship bids for the **2019** short course season are due **June 18, 2018**
- Short Course Championship hosts will be announced by **July 10, 2018**.

### **How are the Middle Atlantic Championship meets awarded?**

- All championship meets are awarded under the Middle Atlantic Swimming Policy and Procedures Manual, Section 6.1

### **What technical aspects are considered in choosing a suitable site?**

- All technical factors covered in detail in the USA Swimming Rulebook, Articles 103 and 104



### **What factors are taken into consideration for selecting a meet host?**

- Past experience in running Championship Meets.
- Experience in running club-hosted meets.
- Numbers of parental volunteers available to successfully manage the championship meet.
- Coaching staff's involvement within MAS activities.
- Continuing education of coaches through MAS, ASCA or USA Swimming.
- Parental involvement of club members who are MAS Certified Officials, Meet Directors, Operational Risk Directors or Non-Athlete members.

### **Other factors that will be taken into account for selection:**

- What makes your bid different from the others; why and how will it stand out from amongst the other submissions?
- How will your bid help Middle Atlantic Swimming fulfill its mission of supporting growth and diversity while maintaining a commitment to education, innovation and excellence?
- What is your Club's vision of the Championship meet on which you are bidding?
- How does your bid demonstrate a commitment to Middle Atlantic Swimming?.....to the sport of swimming?.....to the meet participants?.....to the spectators?



**What other site factors outside of the competition course are considered?**

- Automatic timing system and readout boards
- Public Address System
- Swimmer's Rest Area
- On-Site rooms for Coaches and Officials Hospitality, Meetings and Ready Room for finals.
- Restrictions and limitations imposed by site management
- Parking capacity
- Hotel accommodations
- Meet/ participant enhancements



**BID APPLICATION IS FOR:**

(Check only one –separate bids must be submitted if your club is bidding on more than one meet)

Age Group Jr. Olympics	Short Course	Long Course
Age Group Silvers	Short Course	Long Course
Age Group Bronze	Short Course	Long Course
Mini Championship	Short Course	
Senior Championship	Short Course	Long Course

**Hosting Club Information**

Name of Club: \_\_\_\_\_ Club Code \_\_\_\_\_

No. of Years Chartered with MAS: \_\_\_\_\_

Club Mailing Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Are you registered as a Club with any other organization involved in competitive swimming?    Y    N

If Yes, what organization? \_\_\_\_\_

How many Championship Meets has your Club hosted in the past 5 (five) years?

Age Group Championship    \_\_\_ Short Course    \_\_\_ Long Course

Senior Championship    \_\_\_ Short Course    \_\_\_ Long Course

Other MAS Sanctioned Events \_\_\_\_\_

**Meet Director Information**

Name of Meet Director: \_\_\_\_\_

Phone Number (Day) \_\_\_\_\_ Evening \_\_\_\_\_

E-Mail: \_\_\_\_\_

Meet Director accessible during the day for Pre Meet Planning Sessions?      Y      N

List previous Open Competition or Championship Meets hosted in the past 5 (five) year for which the named person was the Meet Director:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

On an average what were the following numbers at these meets:

Number of teams participating \_\_\_\_\_

Number of athletes entered \_\_\_\_\_

Number of coaches attending \_\_\_\_\_

**Entry Chairperson Information**

Name \_\_\_\_\_

Phone Number (Day) \_\_\_\_\_ (Evening) \_\_\_\_\_

E-Mail: \_\_\_\_\_

Entry Chair accessible during the day for Pre Meet Planning Sessions?      Y      N

Please list Open Competition or Championships Meets in the past 5 (five) years for which the named person was the Entry Chairperson:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

On the average what was the number of entries per meet: \_\_\_\_\_

**Operational Risk Director Information**

Name \_\_\_\_\_

Phone Number (Day) \_\_\_\_\_ (Evening) \_\_\_\_\_

E-Mail \_\_\_\_\_

Is the ORD accessible during the day for Pre Meet Planning Sessions?      Y      N

Please list Open Competition or Championship Meets in the past 5 (five) years for which the named person was the ORD:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Meet Specifics:**

Name of Pool \_\_\_\_\_

Location of Pool \_\_\_\_\_

Does bid host have documentation (i.e. Letter of Intent and/or Agreement) with proper entities for securing the dates for this meet?      Y      N

If No, then what is the process and timing for obtaining a facility commitment?

\_\_\_\_\_  
\_\_\_\_\_

**Costs:**

Admission \$ \_\_\_\_\_      Psych Sheet \$ \_\_\_\_\_

Prelim/Final Heat Sheets \$ \_\_\_\_\_

Parking \$ \_\_\_\_\_      Meet Mobile \$ \_\_\_\_\_

**Timing System**

Type and Model \_\_\_\_\_

Touch Pads: \_\_\_\_\_

Button Back Up \_\_\_\_\_

Number of Starting Speakers \_\_\_\_\_

Number of line (lanes) on readout board \_\_\_\_\_

**Public Address System**

In Pool Area \_\_\_\_\_      in locker rooms \_\_\_\_\_

In swimmers rest area \_\_\_\_\_

Are acoustics acceptable indoors? \_\_\_\_\_

**Swimmers Rest Area**

Convenient to Competition Course? \_\_\_\_\_

Distance from Competition Pool? \_\_\_\_\_

Locker Room Facilities (describe briefly) \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Will you have available?**

Hand Bells for Distance Events? \_\_\_\_\_

Lap Counters for Distance Events? \_\_\_\_\_



**Other**

Briefly describe Hotel accommodations:

---

---

---

---

Briefly describe Parking facilities & Cost if applicable:

---

---

---

---

If venue is outdoor, briefly explain seating / shelter accommodations:

---

---

---

---

Other Enhancements:

---

---

---

---

---

**By submitting this bid I acknowledge that I have read the Championship Meet Agreement EXAMPLE and am willing and able to abide by all requirements of said agreement:**

---

**Signature of Club Representative** **Date**





## **BID APPLICATION**

PLEASE SUBMIT A WRITTEN DESCRIPTION OF ANY OTHER COMMITMENTS YOU WILL MAKE FOR THE ATHLETES, COACHES, OFFICIALS AND SPECTATORS THAT WILL ENHANCE YOUR EVENT.

BE SURE TO INCLUDE THE FOLLOWING:

- ANY LIMITATIONS AND/OR REQUIREMENTS PERTAINING TO THE SITE DICTATED BY SITE MANAGEMENT.
- A FACILITY SCHEMATIC DIAGRAM (OVERVIEW AND SIDEVIEW INDICATING DIMENSIONS).
- PARENTAL INVOLVEMENT OF CLUB MEMBERS WHO ARE MAS CERTIFIED OFFICIALS, MEET DIRECTORS, SAFETY DIRECTORS OR NON-ATHLETE MEMBERS.
- NUMBERS OF VOLUNTEERS AVAILABLE TO SUCCESSFULLY MANAGE MEET.